

| Item | Yes | No | N/A | Comments |
|---|-----|----|-----|----------|
| Floors and hallways clear and unobstructed | | | | |
| Lobby doors clear and unobstructed | | | | |
| Emergency stairs clear and unobstructed | | | | |
| Wet floor signs in use | | | | |
| Daily/nightly security checks/reports | | | | |
| Emergency phone numbers available | | | | |
| Adequate lighting provided | | | | |
| Outdoor lighting | | | | |
| Emergency lighting | | | | |
| Parking lot/sidewalk in good condition | | | | |
| Bell carts in good condition | | | | |
| Housekeeper carts/equipment in good condition | | | | |
| PPE available to housekeepers | | | | |
| Housekeeper equipment stored properly/accessible | | | | |
| Exit signs placed and illuminated | | | | |
| Fire extinguishers serviced within the last 12 months | | | | |
| Evacuation routes posted at each floor | | | | |
| Alarm systems serviced | | | | |
| Smoke detectors in working order | | | | |

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|---|--|--|--|--|
| First aid kits/ eye wash replenished | | | | |
| Sharps container available | | | | |
| Laundry room clear and unobstructed | | | | |
| Linens stored properly/accessible | | | | |
| PPE/eyewash station in laundry room | | | | |
| Lint cleaned from dryers, ducts | | | | |
| Non-slip mats in vulnerable locations | | | | |
| Ergonomic mats in laundry room | | | | |
| Electrical outlets/cords/panels in good condition | | | | |
| Electrical panels unobstructed | | | | |
| Power/hand tools in good condition | | | | |
| Parking lot free of pot holes, oil, gravel | | | | |
| Ample lighting in parking lot | | | | |

| Service | Contracted | Yes | No | N/A | Comments |
|---|------------|-----|----|-----|----------|
| Potentially Contracted Services | | | | | |
| Maintenance | | | | | |
| Swimming pool | | | | | |
| Groundskeeping | | | | | |
| Fitness/Spa | | | | | |
| Security | | | | | |
| First Aid Station | | | | | |
| Fire Alarm/Sprinkler /Fire Extinguisher | | | | | |

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