

Annual OSHA Injury and Illness Survey of Ten or More Employers

Basic requirement

If you receive OSHA's annual survey form, you must fill it out and send it to OSHA or OSHA's designee, as stated on the survey form. You must report the following information for the year described on the form:

- the number of workers you employed
- the number of hours worked by your employees
- the requested information from the records that you keep on your OSHA Log

FAQ's

Does every employer have to send data to OSHA? *No, each year, OSHA sends injury and illness survey forms to employers in certain industries. In any year, some employers will receive an OSHA survey form and others will not. You do not have to send injury and illness data to OSHA unless you receive a survey form.*

How quickly do I need to respond to an OSHA survey form? *You must send the survey reports to OSHA, or OSHA's designee, by mail or other means described in the survey form, within 30 calendar days, or by the date stated in the survey form, whichever is later.*

Do I have to respond to an OSHA survey form if I am normally exempt from keeping OSHA injury and illness records? *Yes, even if you are exempt from keeping injury and illness records under § 1904.1 to § 1904.3, OSHA may inform you in writing that it will be collecting injury and illness information from you in the following year. If you receive such a letter, you must keep the injury and illness records required by § 1904.5 to § 1904.15 and make a survey report for the year covered by the survey.*

Do I have to answer the OSHA survey form if I am located in a State-Plan State? *Yes, all employers who receive survey forms must respond to the survey, even those in State-Plan States.*

Does this section affect OSHA's authority to inspect my workplace? *No, nothing in this section affects OSHA's statutory authority to investigate conditions related to occupational safety and health.*