

The Employer Pull Notice (EPN) Program

Employers must enroll any driver employed for the operation of any vehicle, if the driver is required to have any of the following:

- [Class A](#) (formerly known as Class 1) or
- [Class B](#) (formerly known as Class 2) license.
- [Class C](#) (formerly known as Class 3) with Hazardous Materials Endorsement.
- Class C (formerly known as Class 3) with Special Certificates, issued pursuant to CVC Section [2512](#), [12517](#), [12519](#), [12520](#), or [12523.5](#)
- Any driver of a passenger vehicle having a seating capacity of not more than 10 persons, including the driver, operated for compensation by a charter-party carrier of passengers.
- Passenger stage corporation with a certificate of public convenience and necessity or permit issued by PUC.

Starting January 31, 2005, new federal regulations require a person who is applying for a California commercial driver license with an original Hazardous Materials (HazMat) endorsement to undergo a security threat assessment.

Enrollment of Non-Mandated Drivers

There is no provision contained in [CVC 1808.1](#) that permits the enrollment of drivers not specified in CVC 1808.1 (k), however, in the interest of public safety, the DMV will allow an employer to enroll non-mandated drivers in the EPN Program when all of the following conditions have been met:

- Must be an employer/employee relationship.
- Employee must drive frequently during course of employment.
- Employer must have employee sign a waiver (form INF 1101 or internal document with similar language) which must be maintained at the employee's worksite.
- Information received by the employer shall be for the business use of the employer and shall not be passed or shared with any third party.
- Upon termination of employment, employer must remove employee from EPN program immediately.

Employer Responsibility

In order for the EPN program to maintain accurate record information, it is imperative that the employer notify the department in a timely manner whenever changes occur to their EPN account. Such changes include:

- Termination of enrolled drivers pursuant to CVC 1808.1(d)
- Address Changes (mailing & physical)
- Change of Ownership (corporate officers, partners)
- Employment Changes (new driver, termination of drivers)
- Change of Federal Employer Identification Number (FEIN)
- Change of Telephone Number
- Close of Business
- Mergers
- Sale of Business
- Company Name Change
- Account Contact Person Change

You can find out more about the program at www.dmv.ca.gov/vehindustry/epn/epngeninfo.htm

The Enrollment and Management Forms can be found at www.dmv.ca.gov/vehindustry/epn/epnformlist.htm

If You Have Any Questions or Need Assistance Contact Your CompWest Loss Control Consultant