

Reporting fatalities and multiple hospitalization incidents to OSHA 1904.39 - Regulations Standards - 29 CFR

Within eight (8) hours after the death of any employee from a work-related incident or the in-patient hospitalization of three or more employees as a result of a work-related incident, you must orally report the fatality/multiple hospitalization by telephone or in person to the Area Office of the Occupational Safety and Health Administration (OSHA) that is nearest to the site of the incident.

You may also use the OSHA toll-free central telephone number, 1-800-321-OSHA (1-800-321-6742).

If the Area Office is closed, may I report the incident by leaving a message on OSHA's answering machine, faxing the area office, or sending an e-mail? No, if you can't talk to a person at the Area Office, you must report the fatality or multiple hospitalization incident using the 800 number.

What information do I need to give to OSHA about the incident? You must give OSHA the following information for each fatality or multiple hospitalization incident:

- The establishment name;
- The location of the incident;
- The time of the incident;
- The number of fatalities or hospitalized employees;
- The names of any injured employees;
- Your contact person and his or her phone number; and
- A brief description of the incident.

Do I have to report every fatality or multiple hospitalization incident resulting from a motor vehicle accident? No, you do not have to report all of these incidents. If the motor vehicle accident occurs on a public street or highway, and does not occur in a construction work zone, you do not have to report the incident to OSHA.

Do I have to report a fatality or multiple hospitalization incident that occurs on a commercial or public transportation system? No, you do not have to call OSHA to report a fatality or multiple hospitalization incident if it involves a commercial airplane, train, subway or bus accident.

Do I have to report a fatality caused by a heart attack at work? Yes, your local OSHA Area Office director will decide whether to investigate the incident, depending on the circumstances of the heart attack.

Do I have to report a fatality or hospitalization that occurs long after the incident? No, you must only report each fatality or multiple hospitalization incident that occurs within thirty (30) days of an incident.

What if I don't learn about an incident right away? If you do not learn of a reportable incident at the time it occurs you must make the report within eight (8) hours of the time the incident is reported to you or to any of your agent(s) or employee(s).

Denver Area Office
1391 Speer Boulevard, Suite 210
Denver, Colorado 80204-2552
(303) 844-5285
(303) 844-6676 FAX

Englewood Area Office
7935 East Prentice Avenue, Suite 209
Englewood, Colorado 80111-2714
(303) 843-4500
(303) 843-4515 FAX

The Denver Area Office also oversees the federal program for Utah.
Contact: Herb Gibson, Area Director, Denver Area Office, (303) 844-5285, Ext. 106.

Contact Your CompWest Loss Control Consultant
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